

HAVANT RUGBY FOOTBALL CLUB

GROUND: HOOKS LANE, FRASER ROAD,
BEDHAMPTON, HAVANT, HANTS. PO9 3EJ

TEL: 023 92492311 / 92477843

MINI & JUNIOR SECTION

POSITION DESCRIPTION

LOCATION	Havant RFC Mini and Junior Section
POSITION TITLE	Coaching Co-ordinator

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PRIMARY FUNCTION:

To co-ordinate all coaching activities at Havant RFC Mini and Junior Section.

SECONDARY FUNCTIONS:

To be a member of the Havant RFC Mini and Junior Section Management Committee.

To advise the Chairman concerning RFU and County coaching policies.

To establish good coaching practice at Havant RFC Mini and Junior Section.

To establish, maintain and progress training plans for the development of individual coaches.

To recruit and encourage potential coaches from the ranks of parents and carers.

Tasks:

- o Attending monthly Havant RFC Mini and Junior Section Management Committee meetings.

- Liaising with RFU and County officials concerning the establishment and maintenance of good coaching practise.
- Co-ordinating nominations from Age Group Managers of volunteers for coaching courses and arranging course allocations with County organisers.
- Maintaining a database of all coaches and their qualifications, making the coaching data base available to the Child Protection Officer to ensure CRB checks have been carried out in accordance with Club policy.
- Conferring with the Club's Child Protection Officer in the event of bad practice being identified.
- Recommending suitable RFU coaching courses to ensure coaches are correctly qualified for the appropriate age group squad.
- Monitoring the development and progress of individual coaches by mentoring and periodic assessment.
- Ensuring all incoming information on course, good practice, seminars etc is passed to Age Group Managers & coaches.
- Keeping coaching resources and information available for coaches to consult.

Deborah J Morgan

Chairman

Havant Rugby Club Mini & Junior Section

9 August 2004