

**HAVANT RUGBY FOOTBALL CLUB**  
**GROUND: HOOKS LANE, FRASER ROAD,**  
**BEDHAMPTON, HAVANT, HANTS. PO9 3EJ**  
**TEL: 023 92492311 / 92477843**

**MINI & JUNIOR SECTION**

**POSITION DESCRIPTION**

-

LOCATION	Havant RFC Mini and Junior Section
POSITION TITLE	<b>Assistant Coach</b>

**PRIMARY FUNCTION:**

To assist the age group Coach in the preparation and running of coaching activities within the nominated age group.

**SECONDARY FUNCTIONS:**

To deputise for the Coach when required.

To assist the Coach by supporting the team on match days.

**Tasks:**

- Prioritising player safety at all times.
- Assisting the Coach in the preparation and running of each session.
- Having established the Coach's requirements for the training session, organising the collection and preparation of equipment pertinent to that session. Where the scrum machine is required, organising parent and carer helpers to move the machine to the required location.
- Assessing the training area for hazardous items prior to any session, reporting achievement to the Coach/Age Group Manager.
- Organising the return of equipment at the end of the session.

- Assisting the Age Group Manager/Coach/other qualified volunteers (CRB checked) in monitoring player behaviour in changing rooms both before and after matches.
- Assisting the squad kit master in the issue and return of Havant playing shirts.
- Assisting the Coach during representative matches as required in terms of watching the play or in the supply of water or first aid.

Deborah J Morgan

Chairman

Havant Rugby Club Mini & Junior Section

19 August 2004